

PERRY HIGH SCHOOL



STUDENT HANDBOOK 2021 - 2022

Bell Schedule

0 Block	7:25am-7:45am	Office Hours
1st Block	7:45am-9:10am	85
2nd Block	9:15am-10:40am	85
ICE	10:40am-11:00am	20
3a Block	11:03am-11:33am	30
3b Block	11:33am-12:03pm	30
3c Block	12:03pm-12:33pm	30
3d Block	12:33pm-1:03pm	30
4a Block	1:07pm-1:48pm	84
4b Block	1:50-2:31pm	

- Teachers will post and communicate their AM and/or PM office hours to students and families.
- Typical schedules will include 4 classes and 1 lunch.



Dear Students,

I would like to welcome you to the 2021-22 school year. Perry High School is an excellent school due to an outstanding and supportive school community that consists of dedicated staff members, students, parents and community members. These partnerships enable us to provide world-class opportunities for students.

The Perry Local Schools has a great desire to carry out our mission: ***“Inspire all students to achieve personal excellence, pursue world-class standards, and be self-directed, lifelong learners.”*** High School is a time to discover your passions, strengths, and interests and how these connect with future careers.

Take advantage of the many opportunities: AP courses, CCP program, internship opportunities, extra-curricular activities and the vast numbers of electives. Make your four years a beneficial four years and maximize the opportunities you have on this beautiful campus. Being involved and building relationships is a key to your success.

Throughout the coming years, we will work hard to provide a school environment that promotes critical thinking, problem solving skills, collaboration, technology usage, and research with a focus on student engagement and achievement. We will leverage the power of technology to help our students compete in the global economy that we live in today.

Throughout the school year, do not hesitate to see me with any needs or ideas that you may have. We are all here to help you grow as a student and a person. Be committed to your success and do everything with great passion!

Go Pirates!

A handwritten signature in black ink, appearing to read "Todd Porcello". The signature is stylized with a large, sweeping initial "T" and "P".

Todd Porcello
Perry High School Principal

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NEED HELP WITH...

Accident Report	Mrs. McCoon, Clinic
Activity Calendar	Mrs. Tetonis, Academic Mrs. Ovens, Athletic
Athletic Eligibility	Mr. Rockwell, Athletic Director
Bullying	Any staff member
Attendance	Mrs. Scarano, Main Office
Bus Information	Linda Kirsch - Transportation
Change of Address	Board of Education
Club Information	Club Advisor
College Information	Guidance Department
College Recommendation	Guidance Department
Course Work	Teacher/Mrs. Sorine
Driving Permit	Mrs. Scarano, Mr. Niedzwiecki
Emergency	Any staff member
Financial Aid/Scholarship/College	Guidance Department
Grade Questions	Guidance Dept., Teacher
Homework (Extended Illness)	Counselor, Mrs. Scarano
Injury	Mrs. McCoon, Clinic
Library/Media Center	Mrs. Rzeszotarski
Locker Problems	Mrs. Prior, Mrs. Sorine
Lost & Found	Mrs. Scarano
Lost Textbooks	Teacher
Lunch Assistance	Mrs. Peters, Cafeteria
Make-Up Tests	Teacher, Counselor
Requirements for Graduation	Counselor
Summer School Information	Counselor
Fines and Fees	Mr. Niedzwiecki
Thefts/Vandalism Reports	Mr. Niedzwiecki
Tickets-games, concerts, etc.	Mrs. Scarano, Mrs. Ovens
Transcripts	Mrs. Sorine
Transfer to Another School	Guidance Department
Vehicle Insurance Discount	Guidance Department
Visitor's Pass	Mrs. Scarano
Work Permits	Mrs. Sorine
Any School Related Problem	Office Staff
BOARD OF EDUCATION	
Andrew Roberts	President
Tippi Foley	Vice President
Nicole Trefzger	Member
Mark Welch	Member
Ashley Hacking	Member
BOARD OF EDUCATION ADMINISTRATION	
Dr. Jack Thompson	Superintendent
Lewis Galante	Chief Financial Officer
Dr. Betty Jo Malchesky	Assistant Superintendent
Lisa Shields	Director of Special Education
PERRY HIGH SCHOOL OFFICE STAFF	
Todd Porcello	Principal
Scott Niedzwiecki	Assistant Principal
T.J. Rockwell	Athletic Director
Kelly Holderman	Guidance Counselor (L-Z)
Lisa Gigante	Guidance Counselor (A-K)
Toni Ovens	Athletic Department Secretary
Suzanne Tetonis	Principal's Secretary
Amy Sorine	Guidance Secretary
Deana Scarano	Secretary/Receptionist
Darci Murphy-Leskovec	Technology Support Manager
Susan McKoon	District Nurse

This Student Handbook has been approved by the Perry Local Schools Board of Education and attempts to be in compliance with local school board policy. School board policy is subject to change throughout the year, often after School Board approval of the Student Handbook. Where any inconsistencies between this handbook and School Board Policy occur, School Board Policy will prevail. The building principal, with the approval of the superintendent has the right to amend this handbook.

I. Philosophy and Vision

PERRY HIGH SCHOOL STATEMENT OF PHILOSOPHY

The success of every student at Perry High School requires a joint effort among parents, students, staff and community to develop a clear vision of the future, take risks in order to realize progress, and accept change as an essential component of continuous self-renewal.

VISION STATEMENTS

Teachers/Staff/Administration

1. We will demonstrate our belief that all students can achieve the objectives of the courses to which they are assigned.
2. We will work collaboratively in writing curriculum, developing instructional strategies, designing methods of assessment, and advancing the vision of the school.
3. We will help to insure a safe and orderly school environment that is conducive to learning.
4. We will involve parents and community in the education of students.
5. We will seek not only to be understood, but also to understand, through frequent communications with students, parents, and colleagues.
6. We will plan, organize, and attend staff development opportunities to stay current in our fields.

Students

1. We will give our best effort to all academic pursuits.
2. We will become involved in the extracurricular programs of the school.
3. We will conduct ourselves in a manner that contributes to a safe and orderly environment and ensures the rights of others.
4. We will utilize existing technology and resources to prepare ourselves for future learning and career development.

Parents/Community

1. We will establish high expectations for our children.
2. We will insist on good attendance.
3. We will be actively involved in the school and supportive of its work.
4. We will model the importance of lifelong learning.

II. EVERYDAY INFORMATION

A. ACADEMIC LETTER

Perry High School in collaboration with the Academic Boosters will award Academic Letters to students who meet specific requirements. We desire to have students achieve at a high level in the classroom (GPA) and participate on teams and groups outside of the traditional school day (Extracurriculars).

Requirements for consideration:

1. Maintain a 3.75 or higher GPA (weighted) for the school year, calculated by the final grade of every course attempted.
and
2. Active member of one of the following: Robotics, Science Olympiad, Envirothon, Academic Decathlon or Mock Trial during the school year. (Each coach/supervisor of the group will establish the expectations for practices and competitions)

B. ACADEMIC HONOR SELECTION PROCESS

For the class of 2020 and beyond: Students of Excellence and Students of Distinction

Special Note:

A committee of students, parents, and staff members reconvened in the fall of 2017 to review and make recommendations for future changes. After much discussion and consideration, the committee was able to find a solution that we believe will work to promote high standards, rigor, college/career/military preparedness, achievement and collaboration. Perry is not alone in trying to solve certain issues as many schools have moved to completely removing recognition of high achieving students. Maintaining recognition of high achieving students was a major focus of the committee.

Starting with the class of 2020, we will recognize two levels of students:

Student(s) of Excellence:

1. A student must meet the following 3 benchmarks:
 - a. Earn 35 Total Credits (includes high school credit earned at the middle school level).
 - b. Successfully complete 10 AP or Weighted College Credit Plus Courses (CCP). This can be a combination of AP and Weighted CCP courses (example: A student can take 5 AP Courses and 5 weighted CCP courses and meet this benchmark).
 - c. Achieve a 3.9 unweighted GPA or higher (calculated based on the courses taken as of the first day of summer following the successful completion of 8th grade).

Student(s) of Distinction:

1. A student must meet the following 3 benchmarks:
 - a. Earn 33 Total Credits (includes high school credits earned at the middle school level).
 - b. Successfully complete 7 AP or Weighted College Credit Plus Courses (CCP). This can be a combination of AP and Weighted CCP courses (example: A student can take 4 AP Courses and 3 weighted CCP courses and meet this benchmark).
 - c. Achieve a 3.8 unweighted GPA or higher (calculated based on the courses taken as of the first day of summer following the successful completion of 8th grade).

Student Speakers at Commencement

A committee of students, parents, staff and community members met in the fall of 2017 to discuss the future of the honors given to each graduating class. The recommendation from the committee resulted in the creation of the Students of Excellence and Students of Distinction honors as part of the commencement ceremonies. Traditionally, the Valedictorian and Salutatorian spoke at Commencement along with the class president. Starting with the class of 2020, we will have three speeches. The class president will speak along with two additional speakers. This will be determined using the following process:

- One speech will be selected from the students receiving the Student of Excellence honor.
- One speech will be selected from any student graduating with the class in that year.

Students will be invited to write and deliver a speech that will be recorded. The final submission date will be Friday, May 7th at 4:00pm.

Students should contact Mr. Allen Kellogg at kellogga@perry-lake.org to set up a time to be recorded in the Goodwin Theatre. Speeches should be 5-7 minutes in length.

A selection committee of stakeholders will meet and the recorded speeches will be viewed by the committee and the final decision will be made. Those students selected will then be notified.

GPA Determination

Note: Starting with the class of 2020. Perry High School will not publish class rank. This was the recommendation of a committee based the detrimental impact it could have on students ranked outside of the top 10. (For example: a student could have a 4.2 GPA, but be ranked #30 in the class based on the competition level from class to class).

Notes:

- A. *Completed Advanced Placement (AP) year-long courses will be awarded an additional one (1) point towards the 6 total AP/CCP courses.*
- B. *Community service will not count towards the total credit benchmark*

For all High School Students:

Non-weighted Courses	AP (weighted) Courses	Honors (weighted) Courses
A = 4	A = 5	A = 4.5
B = 3	B = 4	B = 3.5
C = 2	C = 3	C = 2.5
D = 1	D = 1	D = 1
F = 0	F = 0	F = 0

These values are for full credit courses. For example, an A in a half credit class would be worth only 2 points.

Class Advancement

Generally, credit requirements for class standing are as follows:

Freshman	0 – 5.5
Sophomore	6 – 11.5
Junior	12 – 17.5
Senior	18+

Any student earning a final cumulative grade point average (GPA) shall receive academic honor recognition at commencement as follows:

Cum Laude	GPA ranging between 3.300–3.499
Magna Cum Laude	GPA ranging between 3.500–3.790
Summa Cum Laude	GPA ranging between 3.800–or higher

C. ACTIVITIES MEETINGS

Activities meetings may be held during 0 block, 5th block or during ICE.

D. ANNOUNCEMENTS

Announcements will be made at the end of the school day and posted at [PHS Daily Announcements](#). The announcement must be signed by the adult sponsor of the group. Other announcements will be made as needed.

E. ASSEMBLIES & EVENTS

Each assembly shall have an adult chairman in charge to make the necessary arrangements and to secure the approval of the principal. Students shall enter the designated area in an orderly manner.

1. Persons asked to take part in an assembly should be dressed to respect the occasion.
2. Students will be called to the assembly over the P.A. system.
3. Pep assemblies may be held prior to games. These assemblies are held to boost and support our school's teams.
4. All plans must have the approval of the principal.
5. Polite and courteous behavior is a must during an assembly. Misbehavior by any student may result in the student being removed from the assembly and subject to discipline which could include in or out-of-school suspension.

NOTE: In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the principal if they require a reasonable accommodation.

F. CHROMEBOOKS

Visit the [Technology webpage](#) to view the Guidelines, Policies, and Procedures

G. COLLEGE CREDIT PLUS (CCP) ([Click here for the Ohio Higher Ed CCP website and FAQs](#))

Enrollment Procedure for New CCP Students

- Attend the CCP information night at PHS. Information regarding CCP information nights can be found on the district calendar, guidance webpage ([Link to Guidance Webpage](#)), and will be sent via social media and Infinite Campus messaging.
- Complete CCP Application from the college.
- Ask PHS guidance counselor for transcripts to be submitted to the college.

- Take the entrance exam for the CCP College or have your PHS guidance counselor send ACT/SAT scores.
- Once accepted into the CCP program by the college, you must attend a new CCP student orientation hosted by the college. You will select courses at the orientation.
- Meet with PHS guidance counselor to review and sign college CCP registration authorization form and approve college course. The guidance counselors will assure that the college courses registered for will meet PHS graduation requirements, and will assure that students have not exceeded the 30 credit hour limit. Students will have to pay for any course beyond the 30 credit hour limit.
- Student will mail final registration form to the college.

Weighted Courses

Not all CCP courses grades are weighted. A CCP course will only be weighted if Perry High School offers an AP course in the same subject area as the CCP course. If you are unsure whether a course is weighted or not, see your guidance counselor. Some common CCP courses and their weight include:

Course Name	PHS Credit	Weight
Comp I	English	AP Weight
Comp II	English	AP Weight
Calculus III	Math	AP Weight
Intro to Accounting	Business	NO WEIGHT
Intro to ASL I	Foreign Language	AP Weight
Intro to ASL II	Foreign Language	AP Weight
Intro to Psych	Social Studies	AP Weight
Effective Public Speaking	Elective	NO WEIGHT
Differential Equations	Math	AP Weight
Intro to Humanities	Social Studies	AP Weight
Sociology	Social Studies	AP Weight
Basic Economics	Social Studies	AP Weight

Payment

- CCP students from public or non-public high schools who attend a public college are NOT required to pay for college course tuition, instructional tools, or supplies under any circumstances. Homeschool students are responsible for providing their own instructional tools ("books"), but not tuition or course-required supplies. Homeschool and non-public students must apply for College Credit Plus funding to pay for tuition. For more information, visit this website: (<http://education.ohio.gov/Topics/Quality-School-Choice/College-Credit-Plus>)
- Secondary (public and non-public/chartered) schools are responsible for providing instructional tools ("books") for their CCP students. The postsecondary institution must waive fees for these students and is also responsible for providing supplemental supplies required by the course syllabus.
- Students choosing to attend a private college may be charged by that college, depending on where the course is delivered, and in accordance with state law.
- Students who qualify for the free and reduced lunch program may not have to pay costs to attend a private college. Please talk with your counselor for details.
- **Perry Local Schools will seek reimbursement from students/families under the following two circumstances: 1) If the student receives a failing grade at the end of the college course; or 2) If the student withdraws from or drops the college course subsequent to the 14th calendar day after the particular course began, unless the student is identified as being economically disadvantaged in accordance with Ohio Administrative Code 3333-1-65.6(B)(2).**

Underperforming CCP students

- [Link to underperforming CCP student information](#)

See your guidance counselor for more information regarding CCP probation, dismissal and/or reinstatement

H. CLINIC

The Clinic is located in Perry Middle School. A nurse is on duty every school day throughout the school system and is available for consultation, illnesses, and emergency services. Students are to report to their class and then the main office prior to coming to the clinic. The teacher must be made aware of your intention to visit the clinic. This is your responsibility as a student. If you are unable to do so, have someone else notify the teacher or notify the office upon your arrival that your teacher is unaware of your presence in the clinic. Most minor illnesses and injuries will be handled by school personnel. In case of serious injury or illness, parents and/or Perry Rescue Services will be called. If the parent is not available, the next person designated on the Emergency Medical Authorization will be contacted. It is important that we have accurate phone numbers for your home and work place. It is important that these numbers are updated throughout the year should they change.

Emergency Medical Authorization Form

The Ohio Department of Health, under authority granted in Section 3313.712 Ohio Revised Code, requires that an emergency authorization form be filled out, signed by a parent/legal guardian and kept on file for each student. These are due annually on or before the first day of October.

Any medicine brought to school must be kept in the clinic. Although we encourage you to administer any medicine at home, we realize there may be times when school hour doses will be necessary. If a student needs medication during school hours, a complete and signed request form is required by law. The forms, necessary for prescription and non-prescription medication, are available in the school office. They are to accompany the medication, which must be in the original prescriptive container, with the student's name, date, and directions concerning dosage attached. It must also be accompanied by a doctor's order.

For your child to carry and self-administer his/her inhaler at school you must:

1. Complete both sides of the Authorization Form for Self-Medicating-Asthma Inhaler (blue) including the prescriber's signature and parent's signature.
2. Complete an Asthma or Emergency Action Plan.
3. Return both forms and discuss Action Plan with nurse.

I. DRILLS – FIRE / TORNADO / SAFETY - (EXITS AND ROUTES POSTED IN EACH ROOM)

1. Per state law, there will be fire, tornado and other safety drills several times during the school year.
2. Drills are conducted for the safety of the student body.
3. Students are expected to follow the directives of staff and maintain calm and order during drills.

J. DRIVING TO SCHOOL

1. Pay \$10.00 fee in the office. When you pay your fee, you shall receive your Student Driving Permit form. Have your parent/guardian sign the form.
2. Follow all rules and regulations noted on your Permit application. Any rules which are broken can be grounds to have your driving privilege revoked.
3. Violations of the Perry High School Student Code of Conduct may also result in driving privileges being suspended or revoked.

Special Note: Please review the Student Code for tardiness to school.

- a. Students who drive to school are reminded to park in the student parking lot only. Students do not park, at any time, in "Visitors" parking spaces. Stay clear of restricted areas assigned to teachers; and, under no circumstances, are students to park in fire lanes, on the lawns, or in the rear of the school. Abuse of this request can result in driving to school being revoked.
- b. The school is not liable for any damage/loss to student vehicles. Drivers are at their own risk.
- c. Driving to Auburn Vocational School: Students of any grade level can drive to Auburn only:
 - i. if they do not have to return to Perry for class.
 - ii. they have fulfilled the other requirements to obtain permission to drive to Perry and also meet Auburn Career Center's regulations regarding student driving privileges.
 - iii. Buses are safer. You are encouraged to use them instead!

Reckless Driving / Speeding

Students must abide by posted speed limits and operate their vehicles in a safe manner. Failure to do so may result in a loss of student driving privileges or other disciplinary action.

K. FEES AND FINES

Participation in non-curricular activities such as school dances, end of year events, homecoming, prom and commencement can be denied if fees have not been paid in full.

L. GRADING POLICY ([Link to Standard Based Grading Information](#))

For single semester courses the 18-week grade ([Link to District Calendars](#)) will carry a 75% weight and the final exam will carry a 25% weight toward the final grade. For yearlong courses the 36-week grade will carry a 75% weight and the final exam will carry a 25% weight toward the final grade. The final course grade is the only grade that will appear on a transcript and is used to calculate GPA. Athletic and extra-curricular eligibility will be determined by the posted grade every 9 weeks.

Semester Course	18-week grade = 75%	Final Exam= 25%
Yearlong Course	36-week grade = 75%	Final Exam= 25%

The 18-week, 36-week and final exam letter grades will be converted to a number using the conversion chart.

Conversion Chart				
A=4	B=3	C=2	D=1	F=0

The number of quality points required to earn a final course grade is listed below.

Quality Points (Used to determine course grade)		
A = 3.5 and above	B = 2.5 to 3.49	C = 1.5 to 2.49
D = .75 to 1.49	F = .74 and below	

Grade Calculator

Semester Grade	Quality Points earned for Semester Grade	Quality Points times 75%	Exam Grade	Quality Points earned for Exam Grade	Exam Quality Points times 25%	Total Quality Points	Final Grade no bonus	Quality Points plus .25 bonus for higher Exam Grade than Semester Grade	Final Grade with bonus
A	4	3	A	4	1	4	A		
A	4	3	B	3	0.75	3.75	A		
A	4	3	C	2	0.5	3.5	A		
A	4	3	D	1	0.25	3.25	B		
A	4	3	F	0	0	3	B		
B	3	2.25	A	4	1	3.25		3.5	A
B	3	2.25	B	3	0.75	3	B		
B	3	2.25	C	2	0.5	2.75	B		
B	3	2.25	D	1	0.25	2.5	B		
B	3	2.25	F	0	0	2.25	C		
C	2	1.5	A	4	1	2.5		2.75	B
C	2	1.5	B	3	0.75	2.25		2.5	B
C	2	1.5	C	2	0.5	2	C		
C	2	1.5	D	1	0.25	1.75	C		
C	2	1.5	F	0	0	1.5	C		
D	1	0.75	A	4	1	1.75		2	C
D	1	0.75	B	3	0.75	1.5		1.75	C
D	1	0.75	C	2	0.5	1.25		1.5	C
D	1	0.75	D	1	0.25	1	D		
D	1	0.75	F	0	0	0.75	D		
F	0	0	A	4	1	1		1.25	D
F	0	0	B	3	0.75	0.75		1	D
F	0	0	C	2	0.5	0.5		0.75	D
F	0	0	D	1	0.25	0.25		0.5	F
F	0	0	F	0	0	0	F		

M. GRADUATION REQUIREMENTS AND HONORS DIPLOMAS

For a student to receive credit for a course, they must remain in the course for its entire length and receive a final grade of “D” or better. Partial credit will not be granted for unfinished courses, except in unusual circumstances which will require the principal’s approval.

*Ohio High School Graduation Requirements Note: requirements vary class to class. [Ohio Graduation Requirements](#)
[Perry High School Graduation Requirements](#)

- English - 4 credits
- Mathematics - 4 credits
- Science - 4 credits
- Social Studies - 4 credits

- Health - 1/2 credit
- Physical Education or PE Waiver - 1/2 credit
- Electives &/or Additional Credits - 6 credits
- Fine Art or Fine Art Waiver – 1 credit
- Credits to Graduate - 24

- Students following a career-technical pathway are exempted from the fine arts requirement.
- Any courses taken in Middle School grade for high school credit will not be considered in the GPA. Upon passing, course credit will be given on the high school transcript. A student has the option to retake a course in high school to improve the transcript grade and the middle school grade will be removed.

- [Link to Honors Diplomas Information](#)

****Students who do not complete all graduation requirements will not be permitted to participate in commencement exercises.**

N. INDEPENDENT STATUS POLICY

Perry High School has set forth the following guidelines for a student who wishes to secure independent status:

1. The student must be 18 years of age or older.
2. The student must show evidence of self-sufficiency (working 30 hours or more per week)
3. The student must show evidence that they have established residency (rental documents, no longer living at home)

To declare independence, the student should meet with the principal to produce the information above and to register with the principal. Adult students shall observe and follow **all** rules, which pertain to all other students attending Perry High School. The rules do not change for an adult student. They will be permitted to write their own notes in lieu of a parent. Adult students will be required to bring written proof of any doctor or dentist's appointment.

Note: If a student is married, they should meet with the principal to register as an adult student

O. LIBRARY/LEARNING COMMONS

The Learning Commons is open throughout the school day and is the place to check out books, get quiet space, work on group projects or get help with research. The Learning Commons also houses the Alternative Learning Environment (ALE).

P. LOCKS AND LOCKERS

A locker has been assigned to every student. Each hallway and physical education locker is equipped with a lock that cannot be removed. No other locks can be used on the hallway or physical education lockers. Students should not use any locker not assigned to them. There will be no sharing of lockers. Athletic lockers are the responsibility of the student to be locked with their own lock.

The school is not responsible for personal property. Students and parents are strongly encouraged not to bring valuable personal property to school. If property is brought to school, it should be secured at all times. The school will report and investigate thefts, as possible. Students found in possession of stolen or missing items will face consequences outlined in the student handbook.

NOTE: LOCKERS ARE THE PROPERTY OF THE PERRY BOARD OF EDUCATION AND ARE LOANED TO STUDENTS FOR THEIR USE. THE RIGHT OF ACCESS TO THESE LOCKERS IS RETAINED BY SCHOOL PERSONNEL FOR PURPOSES OF HEALTH, SAFETY, AND OTHER JUST CAUSE AS DETERMINED BY THE SCHOOL ADMINISTRATION.

Q. LOST AND FOUND

The lost and found area is in the main office. Report lost items to the office as soon as you realize that the item is lost. If you have something stolen, report it to the office.

R. MAKE-UP WORK PROCEDURES

Make-up work is primarily the student's responsibility. Teachers are available to assist students with determining what work needs to be made up. The effort to obtain and complete missed assignments is the student's.

Regular Absence (personal illness, family emergency):

If you miss one school day, all prior assignments, including written work, tests, quizzes, and projects, are due the day you return to school.

Any assignments you missed during your one day absence will not be due until the day after you return to school. If you miss **more than one school day**, email your teachers to begin assignments at home or see your teachers immediately upon returning, your **first day back**. You have as many school days as you missed to complete your make-up work.

If you miss for **an extended length of time**, for example, 5 school days or more, call the office for further instructions. Usually, your assignments can be collected by the office and a classmate or family member can pick them up for you.

Tardy Arrival to School: You must contact the teachers' whose classes you missed **before the end of the day** to get missed assignments, to turn in assignments, to take tests or quizzes, and to complete projects. You are expected to be prepared for class the

next school day.

Pre-Arranged Absences: (school trips, school projects, career day, college visits, family projects, competitions of all kinds, vacations, etc.): You must fill out a pre-arranged absence form at least 2 days before you leave to get instructions about make-up work. Parent and administrator signature is required to complete the form.

Normally you are to complete all assignments, written work, projects, quizzes, and tests before the scheduled absence. Therefore, you are strongly urged to contact your teachers an equivalent number of school days before the scheduled absence as you will miss during your absence. Example: If you will miss 5 days, make arrangements with your teachers 5 school days before your absence.

Early Dismissals/Medical Dismissals: Normally, all written work, projects, tests, and quizzes are due before you leave on your dismissal. Contact the teachers whose classes you will miss the same day to gain instruction.

S. NATIONAL HONOR SOCIETY

Purpose: The purpose of the organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of Perry High School.

Eligibility requirements for 11th and 12th grade students:

1. A cumulative GPA of 3.5
2. 95% attendance (minimum) with medical exception
3. 5% tardy rate (maximum) with medical exception
4. Completion of requested information consisting of the following:
5. One essay reflecting the four cornerstones of the organization – scholarship, leadership, service, and character.
6. Online application indicating school activities, leadership positions, service activities, and community activities.
7. One community character reference.

The National Honor Society chapter of Perry High School is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected to be members by a five-member Faculty Council, appointed by the principal, which bestows this honor upon qualified students on behalf of the faculty of our school each April.

Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings held monthly during the school year, and participation in the chapter service projects.

T. PIRATE ATHLETIC CENTER (PAC)

Students using the PAC during the school day and during student only hours should be under the supervision of a school designated employee. All students using the weight room Monday-Friday 2:30 pm -5:00 pm or during any student only hours must have an OHSAA physical form on file with signed permission. All other times will be covered by the PAC membership form.

U. POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS)

Perry High School has put a Positive Reinforcement Program into place in order to accomplish the following goals:

1. To recognize and reward students who go above and beyond.
2. To help build up and maintain a positive environment at PHS.
3. To encourage the development of the student as a well-rounded citizen.

Students will be recognized on a monthly basis by the staff and administration.

PBIS/Behavior Matrix

In our efforts to establish Perry Local Schools as a safe, welcoming and purposeful learning environment, we have implemented a program called Positive Behavioral Interventions & Supports (PBIS).

PBIS actively encourages students to achieve their academic potential while also behaving with good character. At Perry the focus is on teaching and encouraging appropriate behavior in all areas of the school, concentrating on the instruction of 4 main behavior expectations: Be Respectful, Be Responsible, Be Ready to Learn, and Be Safe.

Students who are respectful, responsible, ready to learn, and safe act appropriately so they maximize their learning opportunities and do not detract or interfere with the learning opportunities of their classmates. Students are actively involved in learning what the expectations mean and look like in all areas of our school through activities, lessons, demonstrations, videos and role-playing. In addition to learning the expectations teachers and staff will recognize and reward students for better-than-expected behavior.

Behavior Matrix

A cornerstone of PBIS is a defined framework (Behavior Matrix) that ensures consistency in maintaining and supporting behavioral expectations for students throughout the school environment. The following matrix is Perry Local School's behavioral framework for Middle School/High School to indicate expected behaviors in all areas of the schools. Please take time to go over and review this matrix with your child(ren). You will see that our expectations are simple and respectful of other human beings.

We continually reinforce our expectations in preparing the students for life. Perry staff believes that schools can only be successful when they help students grow academically, socially and emotionally. It is our goal to create an atmosphere for learning by setting clear expectations and directly teaching students about our expectations. By teaching students the necessary social skills for future success we set our students on a course to be lifelong learners and successful citizens.

PHS BEHAVIOR MATRIX

	Classroom	Hallway/ Restroom	Cafeteria	Activities/ Assemblies	Bus/ Parking Lot
I am... Respectful • Respect Self • Respect Others • Respect Property	• Positive peer influence • Follow dress code policy	• Use appropriate language • Maintain personal space	• Use appropriate table manners	• Be an active listener • Display sportsmanship	• Listen to the bus driver
I am... Responsible	• At school/On time • Meet teacher expectations	• Use time wisely • Keep area clean	• Throw away/recycle • Push in chair	• Arrive on time • Be aware of opportunities	• Request permission for change of transportation
I am... Ready to Learn	• Be prepared • Be an active participant • Persevere (Grit)	• Be in assigned area	• Make healthy choices	• Purposeful participation	• Arrive promptly
I am... Safe	• Use technology appropriately • Follow safety procedures	• Keep hands and feet to self • Wash your hands	• Wait in line patiently • Remain in your seat/area	• Be aware of surroundings • Stay in designated area	• Know and follow traffic/bus laws

V. REPORT CARDS

Report cards are no longer printed. Students and parents are encouraged to check student progress through the Infinite Campus Parent Portal.

W. MULTI TIERED SYSTEM OF SUPPORT (MTSS) and RESPONSE TO INTERVENTION (RtI)

MTSS and RtI is a process we use to help support students across the district, school, and classroom. When students need more support with academics or behavior, teachers plan more intensive interventions. Teachers monitor each student’s progress to assure that interventions are working and students are succeeding. When interventions are not working over a longer period, RtI may result in a referral for special education services.

X. SOCIAL ACTIVITIES – DANCES

1. Dances are open to students of Perry High School. No middle school students shall be admitted.
2. The Homecoming Dance is for all Perry High School students and invited guests. Guests must be approved by the administration via the appropriate form (see office secretary for the form).
3. Prom is for current junior and senior students. Sophomores that are invited by a junior or senior may attend. Guests must be approved by the administration via the appropriate form (see office secretary for the form).
4. Once a student leaves the building during a dance or any social activity, he will not be permitted to re-enter.
5. All school rules are in effect at every school dance, including dress code.
6. Because dances are the domain of the school, the school has the right to determine what types of dancing are appropriate. The expectation is that students will dance in ways that are appropriate for the school environment.

Y. TEACHER AIDE/COMMUNITY SERVICE (Juniors & Seniors Only)

Students may select community service as an option during the school day. This is a privilege, not a right. Students must meet the following criteria:

1. GPA of at least 2.0 and meet PHS eligibility requirements.
2. Attendance/absences: 6 days or less prior to semester of service.

Z. TEXTBOOKS

Textbooks remain the property of the Perry Board of Education and are loaned to the pupil for use during the school year. A record is kept of the textbooks which are issued to the students. These records are referred to if a book is lost or needs to be replaced or repaired.

Fines will be assessed for textbooks, lost or damaged caused by marking or rough handling. Fees may be assessed to the student on the following basis:

1. Full value for a new book if lost or totally damaged beyond use.
2. A rebind fee will be charged for any damaged books that are in need of being rebound.

III. PERRY LOCAL SCHOOLS BOARD OF EDUCATION POLICY

[\(Click Here for Board Policies\)](#)

IV. STUDENT CODE OF CONDUCT

A. GENERAL STATEMENT

The following rules and standards set forth apply to conduct on school premises, on school buses, involving school property, off school premises which directly affects other students and adult personnel of the school, and conduct at school functions of any type.

Students are subject to school disciplinary action up to and including suspensions and expulsion as specified herein for all actions, which directly affect the good order, efficiency, morale, management and welfare of the school. Although primary emphasis will be directed to activities taking place in the school or activities taking place on or near the school grounds, any student action on or off school property which directly affects the school may be subject to disciplinary action. Areas of disciplinary control shall include:

1. While in the school, on school grounds, or in sight of school premises during and immediately before or immediately after the school hours.
2. While on school-owned and operated buses or other school-owned or operated vehicles, waiting at bus stops, walking to and from school bus stops or walking to and from school.
3. While engaged in or attending school-related activities on or off school grounds, including trips in state, out-of-state, out-of-country.
4. While on school grounds, at any time when the school is being used by school or school-related groups.
5. While engaging in any conduct which will directly affect the good order, efficiency, morale, management, and welfare of the school.

This code shall also be inclusive for the right to exercise authority and for personal and property protection of administrators, teachers, librarians or media clerks, substitute teachers, teacher aides, monitors, authorized volunteers, tutors, secretaries, cooks, custodians, bus drivers, visitors, or other authorized school personnel. Any harassment, injury, or acts of vandalism directed at any school personnel outside of the school day or off school property shall also be subject to action under authority of this code.

Any conduct which causes or which creates a likelihood of disrupting or interfering with any school function, activity, purpose or any conduct which threatens or which creates a likelihood of threatening the health, safety, well-being, or the rights of other students and adult personnel is prohibited.

The authorization of student codes of conduct to include discipline for misconduct which occurs off school property to the extent that (1) The misconduct is connected to activities or incidents which have occurred on property owned or controlled by the Board of Education, and (2) misconduct by a pupil that, regardless of where it occurs, is directed at a district official or employee, or the property of such official or employee.

Auburn Career Center shall respect the Student Code of Conduct at each partner Associate High School. When a student is issued an out-of-school suspension or an expulsion from a partner Associate High School, Auburn Career Center will honor the disciplinary action, meaning it is reciprocal. If a student is suspended/expelled from the Associate High School they are suspended/expelled at Auburn Career Center as well. The same goes if a student is suspended/expelled at Auburn Career Center they are suspended/expelled at the partner Associate School. The violation does not have to correspond to Auburn Career Center's Student Code of Conduct.

B. DISCIPLINARY PROCEDURES

1. **A.M. Detentions:** Students will arrive at the high school to the assigned area by their own transportation, and detention will be served from 7:00 a.m. until 7:50 a.m. Students must provide his/her own transportation to and from the session.
2. **P.M. Detentions:** Students are to report to the assigned school on the day assigned and will serve for one hour after school. Students must provide his/her own transportation to and from the session.
3. **Lunch Detentions:** Students are to report to assigned area (i.e., office or classroom) at the time designated staff member assigning the detention. Students must provide his/her own transportation to and from the session.
4. **Extended Detentions:** Students are to report to the assigned school on the day assigned and will serve for two hours after school. Students must provide his/her own transportation to and from the session.
5. **Saturday School:** 9:00-12:00 a.m. Students are to report to the designated area either in PHS or PMS and bring their own assignments to work on during this 3-hour period. Students must provide his/her own transportation to and from the session.
6. **Alternate Learning Environment (ALE):** A student may be placed in an Alternate Learning Environment during the school day for a specified period of time. The student will be expected to work on assigned work that is sent from the teachers.
7. **Out-of-School Suspensions/Expulsions:** Students who are suspended out of school or expelled may not be present on school property, participate or attend any school activities or contests, or be present at activities or on property controlled by the school.
 - Suspensions only: Full credit is possible for all schoolwork completed during the term of the suspension and must be submitted the day the student is allowed to return to school. Communication with the teacher regarding school work and acquiring assignments is the responsibility of the student. Students that receive an out of school suspension from Auburn Career Center will be suspended from PHS for the same days as noted on the Auburn suspension.
8. **Failure to serve Detentions/Saturday Schools/ALE:** Consequences may include but are not limited to the following: the assignment of additional Detentions, extended Detentions, Saturday Schools, Alternate Learning Environment or Out-of-School Suspension, as each situation dictates.
9. **Failure to cooperate:** during assigned detentions or Extended Detentions will result in the assignment of additional Detentions, Extended Detentions, Saturday Schools, Alternate Learning Environment or Out-of-School Suspension, or as each situation dictates.

NOTE: In the event of a calamity day (snow day) assigned disciplinary procedures will be counted as served. For example, if a

student is suspended on Friday for the following Monday and that Monday is a snow day, the student will return to school on Tuesday and the day of suspension will be deemed as served.

C. DISCIPLINE OFFENSES

The preceding general standard is to be used as a guide by all students. Not all acts of misconduct can be itemized. The following is an enumeration of the main areas of misconduct which shall result in disciplinary action, including, but not limited to, detentions, parental contact, class suspension, emergency removal, and expulsion from curricular or extracurricular activities. Violations of the student code of conduct may result in a suspension of the privilege to attend and/or participate in any school related activity, the commencement proceedings and/or other related senior activities. Other possible student conduct, persistent disobedience, or gross misconduct may also serve as grounds for suspension or expulsion as provided by law. Any violation of the law will result in the notification of the school resource office (SRO) for possible legal action.

A student shall not repeatedly fail to comply with school rules and regulations or directions of teachers, student teachers, teacher aids, principals, or other authorized school personnel. Repeated violations may result in increased severity of the consequences per occurrence. **Consequences can be progressive in nature and could result in a consequence that is greater than the one listed in this handbook. Discipline for repeated violations will be cumulative and progressive applying all levels of discipline as the student's behavior and previous record would dictate. The administration has full discretion in these matters.**

1. Assault: Physical and Verbal

A student shall not cause physical or emotional injury or behave in such a manner which could threaten to cause physical or emotional injury to school staff, other students, or others. Threatening, intimidating, "Hate Speech", causing or attempting to cause physical or emotional injury or harm to any student, teacher, adult staff member or any other person on school property or at school events on or off school property is prohibited.

"HATE SPEECH" is defined as sexually harassing language, racist language, fighting words, or any language which is reasonably perceivable as disruptive to the educational process or to the comfort of all persons in the educational setting whether on school property or during school events on or off school property.

Consequences may include but are not limited to the following:

- 1st offense physical assault toward student: not less than a 5 day out-of-school suspension or more than a 10 day out-of-school suspension.
- 2nd offense physical assault toward student: not less than a 10 day out-of-school suspension and possible recommendation for expulsion.
- 1st offense physical assault toward a teacher: 10 day out-of-school suspension and a recommendation for expulsion.
- 1st offense verbal assault toward a teacher: 3 days in-school suspension or 3 days Out of School Suspension or combination of both
- 2nd offense verbal assault toward a teacher: 5 day out-of-school suspension
- 3rd offense verbal assault toward a teacher: 10 day out-of-school suspension and recommendation for expulsion
- Each offense of verbal assault toward a student: 1 to 3 days in-school suspension or 1 to 3 days Out of School Suspension or combination of both

2. Attendance and Tardiness

Excused Absence: Absences for personal illness, family illness or death in the immediate family are considered as legal excuses for absence. Other reasons which are considered to be family emergencies may be excused by the school administration. (See Board Policy)

When the student is absent from school, a telephone call or email must be made to the school office by a parent or guardian. Requests for assignments should be made by 9:00 a.m. The telephone call constitutes an excused absence and no note is necessary upon return to school. Absences not reported by a telephone call or email the day the student is absent or a written note from the parent or legal guardian upon the student's return to school, will be counted as an "Unexcused Absence".

***In-car driving hours are not an excused absence.**

Note: If a student is considered "excessively absent" (38 hours of absence in one month or 65 hours of absence of any kind for the year), a doctor's note is required for each subsequent personal illness or the absence will be considered unexcused.

Pre-Arranged Absence: If you must miss school for reasons other than personal illness or family emergencies such as for field trips, family events, career days, college visits, school projects, etc., you must fill out a pre-arranged absence form, complete and have each teacher sign it. Return to the office to have an administrator sign and turn in to the attendance office at least 2 days before your scheduled absence.:

- a) For events which will take you out of school for more than two school days, you must present the appropriate form to all your teachers the same number of school days in advance of the event as the number of school days the event will cause you to miss.

Early Dismissals: All early dismissals must be phoned or emailed in by parent or guardian.

- a) Early dismissals for medical care purposes will be granted whenever deemed necessary by parents. Students dismissed early for medical reasons must have parent or guardian phone for a medical early dismissal the day before. Medical dismissals shall be granted with an office issuance of a Medical Early Dismissal Authorization. You are

required to have your appointment verified by having your Dismissal Authorization signed and a phone number noted so that it can be checked if necessary. Your Medical Early Dismissal Authorization must then be returned to the office upon your return to school. Failure to submit your Medical Early Dismissal Authorization may result in the dismissal not being excused

- b) Early dismissals for family needs will be granted on an as needed basis. Parents are to use these allowable dismissals with care. These early dismissals are granted only by parent or guardian phoning/emailing the school and stating time and purpose for the dismissal. **No notes will be accepted.**

Procedure for Student:

Students will be given written early dismissal authorization from the office after parental call is received. The early dismissal authorization is to be shown to the classroom teacher for release at that stated time.

Note: It is common attendance practice to periodically spot check early dismissal requests. Parents and medical appointments will be checked. Students who falsify an early dismissal request will be dealt with in accordance with the Student Code. The Student Code notes that falsifying correspondence directed to them is prohibited.

Leaving School Grounds: If a student does not have class, then the student is permitted to leave school grounds. Student must not loiter anywhere on school property, including but not limited to: parking lots, athletic facilities, Perry Elementary School, Perry Middle School or playgrounds.

Unexcused Absence: Whenever a student misses a school day or any part of a school day (including tutorial classes) without the knowledge and permission of both his/her parent and school administration the student shall be considered truant.

A record of unexcused absences shall be kept on each student. Parents will be notified of each unexcused absence which is a result of not submitting a note/phone call/email.

Consequences include but are not limited to: Detentions, Extended Detentions, Saturday Schools, or Alternate Learning Environment as each situation dictates.

Class Cut: Any student who is unexcused absent from class for more than 30 minutes shall be considered to have cut class. Class cuts are added to the truancy hour count.

Consequences include but are not limited to: Detentions, Extended Detentions, Saturday Schools, or Alternate Learning Environment as each situation dictates. Frequent unexcused absences may result in a suspended license by the Ohio Bureau of Motor Vehicles. (<https://www.bmv.ohio.gov/susp-juv-juvenile.aspx>)

Procedure to Communicate and Report Excessive Absences. Excessive Absence is defined as being absent 38 or more hours in one school month, or 65 or more hours in one school year with or without a legitimate excuse.

- 38 hours of absence in one month
 - Referred to guidance by attendance
 - Possible meeting with student
 - Contact parent
- 65 hours of absence in one school year
 - Referred to Assistant Principal by attendance
 - Possible meeting with student
 - Contact Parent
 - Possible Referral to Attend program

Procedure to Communicate Excessive UNEXCUSED Absences (Truancy). Habitual Truancy is defined as being absent 30 or more consecutive hours, 42 or more hours in one month, or 72 or more hours in a school year without a legitimate excuse.

- 30 consecutive hours of Unexcused Absences
 - Referred to Absence Intervention Team by attendance
 - Contact Parent
 - Possible Juvenile Court Referral
- 42 or more hours of Unexcused Absence in one month
 - Referred to Absence Intervention Team by attendance
 - Contact Parent
 - Possible Juvenile Court Referral
- 72 or more hours of Unexcused Absences in one year
 - Referred to Absence Intervention Team by attendance
 - Contact Parent
 - Possible Juvenile Court Referral

Students who are tardy to any class for reasons not authorized by the school administration shall be counted tardy to class unexcused (TCU). All unexcused tardies are recorded and subject to the Student Code of Conduct.

Students arriving late because they had a medical appointment must have arranged by parental phone call the day prior to arriving late. Students wishing to arrive late because of a medical appointment will then be given a slip the day prior to arriving tardy which must be signed by the doctor (office) and then presented to the high school office upon arriving tardy to school. When this is done, students will not be charged with an unexcused tardy. Thus, if arrangements are not made in advance and an excuse slip is not granted in advance to arrive tardy, a student will be charged with a tardy even though they may have been at a medical appointment.

To School: Any student who is tardy to school at any time during the school day must report to the office before going to any class.

To Class: Teacher and office consequences will be imposed. It is the student's responsibility to report to school on time. School begins at 7:51 a.m.

Our Transportation Department has shown excellent delivery time of all our students. Thus, there is no reason for students who ride the bus to be late. Under unusual conditions buses can become late; students who ride the bus and who are late will be excused automatically. Late bus students are always to report to the office to sign in as an excused tardy arrival so your permanent attendance can be properly corrected.

Consequences include but are not limited to: Detentions, Extended Detentions, Saturday Schools, or Alternate Learning Environment as each situation dictates.

3. Bullying/Cyberbullying

Bullying behavior is when one child, or a group of children, repeatedly and over time, hurts, harms, or humiliates another person physically or emotionally through their actions, words and/or electronic communication. It is repeated pattern of behavior. Those targeted by bullying behavior struggle to defend themselves and stop the action directed at them. There also is an "imbalance of power." This means the student demonstrating the bullying behavior has more power; this can be physically, socially, or emotionally (for example, a higher social status, physically larger, or emotionally intimidating). Students are to report bullying/cyberbullying to a school administrator as soon as possible.

Consequences may include but are not limited to the following:

- Discipline for bullying will be cumulative and progressive in nature, applying to all levels of discipline ranging from detentions, extended detentions, 10-day out-of-school suspension, to possible recommendation for expulsion, as the student's behavior and previous record would dictate. The administration has full discretion in these matters.

4. Cheating and Plagiarizing

No student shall take the ideas, writing or work, etc., from another person and pass it on as their own work.

Consequences may include but are not limited to the following:

- Administrative/teacher judgment will be used.

5. Counterfeit Controlled Substances

- a) Any drug that bears, or whose container or label bears, a trademark, trade name, or other identifying mark used without authorization of the owner or rights to such trademark, trade name or identifying mark.
- b) Any unmarked or unlabeled substance that is represented to be a controlled substance manufactured, processed, packed, or distributed by a person other than the person that manufactured, processed, packed or distributed it.
- c) Any substance that is represented to be a controlled substance but is not a controlled substance or is a different controlled substance.
- d) Any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its similarity in shape, size, and color, or its markings, labeling packaging, distribution, or the price for which it is sold or offered for sale.

Consequences may include but are not limited to the following:

- For possession or concealing: 10 day out-of-school suspension and recommendation for expulsion.
- For selling or transmitting: 10 day out-of-school suspension and recommendation for expulsion.
- For use: 10 day out-of-school suspension and recommendation for expulsion.

NOTE: In all cases, parents and authorities are notified. In cases where student is under the influence, his/her condition may require notifying the rescue squad and his/her being taken to the hospital.

6. Dangerous Weapons and Instruments

A student shall not possess, handle, transmit, or conceal any firearm, knife, explosive, or any object which might be considered a dangerous weapon or instrument of violence.

Consequences may include but are not limited to the following:

- Circumstances will dictate the degree of penalty imposed. The very least penalty would be confiscation of the instrument with parents being notified. The most serious consequence could be recommendation for expulsion plus involvement of the police.

7. Disruption of School

A student shall not use violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally causing the substantial and material disruption or obstruction of any lawful mission, process, or function of the

school.

Neither shall he/she urge other students to engage in such conduct for the purpose of causing the substantial and material disruption or obstruction of any lawful mission, process, or function of the school if a substantial and material disruption is reasonably certain to result from his urging.

Disruption of school shall include, but is not limited to, the following type of behavior:

- a) Unauthorized occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
- b) Unauthorized blocking the entrance or exit of any building or corridor or room therein, with intent to deprive others of lawful access to or from, or use of, the building or corridor or room.
- c) Prevention of or attempting to prevent by any act the convening or continued function of any school, class, or activity of or lawful meeting or assembly on the school campus.
- d) Preventing students or other authorized persons from attending a class or school activity.
- e) Except under direct instruction of the principal or his/her designee, blocking normal pedestrian or vehicular traffic on a school campus.
- f) Displaying a belligerent, defiant and/or insubordinate manner in refusing to comply with reasonable requests of authorized school personnel.
- g) Using banners, signs, symbols, and publications to incite disruptive behavior.
- h) Assembling spontaneously or by plan for the purpose of marching, a sit-down or any other form of protest whether violent or passive while classes are being held during the school day.

No student shall create a dangerous or unsafe condition (i.e., intentionally demonstrating behaviors that put others at risk for personal, physical, or emotional health safety). Examples include: discharge of bodily fluids or other unsafe (unsanitary) actions.

Consequences may include but are not limited to the following:

- 1st offense: Up to 5-day Out-of-School Suspension
- 2nd offense: 10-day Out-of-School Suspension and recommendation for expulsion

8. Dress Code

The development and adoption of this code is the result of the combined efforts and recommendations of our students, faculty, parents, and staff. We believe this code is in the best interest of our schools and community, and we believe it will promote health and safety and the continued fine appearance and general conduct of the Perry students.

These provisions are designed to serve as general guidelines for the appearance and conduct of the students. In the absence of specific rules or regulations, it has been and shall continue to be, the responsibility of each student to appear in a manner consistent with the public-school setting; however, the administration reserves the right to determine what is and what is not appropriate when clothing styles do not fall within the delineated guidelines.

Staff members shall require student appearance that is neither disruptive nor detrimental to any aspect of the educational program of the Perry Schools. The student shall be clean and well-groomed and the clothing of Perry students shall be neat and clean. Cleanliness is for the protection and health of all persons.

Symbolic Garments: Students are not permitted to wear any clothing, which displays alcoholic beverages or other illegal substances, nor display offensive badge, placard, or other offensive written or symbolic material. Offensive shall mean what the majority of adult age Perry residents would consider offensive obscene, or definitely not suitable for the school setting.

Clothing, General: All pants and shorts must be worn at the student's waist and properly secured. Shorts and skirts should be properly fitted and should be at a length that does not cause a distraction or is detrimental to the educational process. Mid-thigh is the recommended length to avoid issues. Any frayed, torn, or holes in pants, shorts or skirts should not occur above mid-thigh. The staff reserves the right to review individual cases and may require a student to change clothes. For safety, hems or cuffs of pants and slacks should not touch the floor. Undergarments should not be exposed at any time. No hoods or sunglasses to be worn in the building during school hours.

Pants, Shorts, and skirts/dresses: All pants, shorts and skirts/dresses must be worn at the student's waist and properly secured. Generally, shorts and skirts should be of such length that they reach mid-thigh.

Shirts and Tops: Tank tops should cover undergarments with shoulder straps being approximately two fingers in width. All tops should be of a length that covers the body; no exposed midriff or plunging necklines are permitted. No see-through blouses or skin-tight garments are permitted.

Footwear: Shoes must be worn at all times. Because they damage floors, no cleated boots, cleated shoes, hee-lies, or overshoes are to be worn. It is recommended that socks be worn for health and safety reasons. Flip-flops are discouraged.

Hair: The school requires that the hair be groomed neatly and clean. Long hair can be a hazard to the wearer in labs, cooking, and shops. Instructors in these areas are free to impose on students the use of hair ties, hairnets, or other such means to keep long hair away from flame, food, or machinery. Students should confine hair grooming to the restroom areas.

Consequences may include but are not limited to the following:

- Student will be asked to change into appropriate clothing or a phone call will be made to parent/guardian and/or parent/guardian will be asked to bring a change of clothing for the student.

Note: Flagrant and/or persistent violations of these rules and regulations could result in additional consequences.

9. Electronic Devices

Electronic devices can be used in the classroom setting for educational purposes with teacher permission. A teacher may

decide there is an educational goal that could be better achieved through the use of an electronic device and allow the students to use the device. A teacher also has the right to not allow electronic devices to be used in his or her classroom. If this is the case, then electronic devices are to be turned off, kept out of sight, and not used during that scheduled class. Violation of this rule may result in disciplinary action and confiscation of the electronic device. Confiscated electronic devices will be returned to the owner at the end of the day, provided there are not concerns with the contents of the electronic device. On a second electronic device violation, the device may be confiscated and kept by the administration until the student's parent claims it from the office. If a student refuses to follow the directions given by the teacher it will result in an insubordination referral to the office. The expectations for each class will be explained during the first week of each class. Students are expected to know and follow the rules for each individual class.

Students are also permitted to use their electronic devices in the cafeteria during the lunch blocks. Because this is a privilege, appropriate use should be followed at all times. School administration reserves the right to change or modify this policy at any time. The school is not responsible for lost or stolen items.

Contents of cell/camera phones or electronic devices may be searched if there exists a reasonable suspicion that it may have been used in an activity prohibited by the Code of Conduct or Ohio Revised Code (O.R.C.).

Student Chromebooks

Chromebook Acceptable Use Policy

- Students will have access to all available forms of electronic media and communication which is in support of education and research and in support of the educational goals and objectives of the Perry Local School District.
- Students are responsible for their ethical and educational use of the technology resources of the Perry Local School District.
- Access to the Perry Local School District technology resources is a privilege and not a right. Each student and/or parent will be required to follow the acceptable use policy.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to the following: confidential information, copyrighted material, threatening or obscene material, and Chromebook viruses.
- Any attempt to alter data, the configuration of a Chromebook, or the files of another user, without the consent of the individual, building administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the student handbook and other applicable school policies.
- Do not go into chat rooms for non-educational purposes without permission. If applicable, teachers may create discussion groups for communication among students for educational purposes.
- Do not open, use, or change files that do not belong to you.
- Do not reveal your full name, phone number, home address, social security number, credit card numbers, password or passwords of other people.
- Remember that storage is not guaranteed to be private or confidential as all Chromebook equipment is the property of the Perry Local School District.
- If you inadvertently access a website that contains inappropriate or otherwise offensive material, exit the site immediately.

Students will be responsible for the maintenance and care of their Chromebooks. Any damage or loss of the device will be the responsibility of the student and any repair/replacement fee(s) will be assessed. If a problem arises with the device during the summer break, the technology department should be contacted for assistance (440) 259-9300 ext. 9354 or 9355.

Consequences may include but are not limited to the following:

- The judgment of the administration will be used. Specific disciplinary measures will be determined on a case by case basis.

Note: Flagrant and/or persistent violations of these rules and regulations will be viewed as insubordination and treated as such under the established Perry Local Schools discipline code.

10. Extracurricular

Students at school-sponsored extracurricular and/or off-campus events (including, but not limited to, field trips) shall be governed by school rules and regulations and are subject to the authority of school officials. Failure to obey the lawful instructions of school officials may result in the loss of eligibility to attend school-sponsored off-campus events and/or suspension and expulsion from school.

11. False Reporting

A student shall not make a false statement, a false accusation, or provide false information that in any way defames or damages the reputation of another student or staff member. A student shall not make a false report or issue false accusations that result in the reporting of an incident of child abuse to children's services or law enforcement agencies.

- **False Reporting of Fires, Bomb Threats, and Tampering with Fire and Other Safety Equipment**
No student shall submit or urge any other student or person to submit a false fire alarm or false report that a bomb or other explosive device is located within any school building or administrative building. No student shall interfere with, tamper with, or otherwise reduce the effectiveness or accessibility to fire extinguishers, fire hoses,

fire alarms, or other safety equipment.

Consequences may include but are not limited to the following:

- 1st offense: Up to a 10 day out-of-school suspension plus repayment for loss or damage plus referral to Fire Marshall and police with possible recommendation for expulsion.
- 2nd offense: 10 day out-of-school suspension plus recommendation for expulsion plus repayment for loss or damage plus referral to Fire Marshall and police.

Note: The Fire Marshall may include police at any level of offense.

12. Fighting

A student shall not intentionally cause or attempt to cause physical injury by fighting or otherwise intentionally behave in such a way as could reasonably cause physical injury to a school employee, student, or visitor. Fighting among two or more students on or near the school property, or while in transit to and from school, including buses, or to any school activity, is prohibited. Also, students will not provoke fights between other students.

Consequences may include but are not limited to the following:

- 1st offense: Up to 3 days in-school suspensions or 3 days Out of School Suspension or combination of both
- 2nd offense: Up to 5 days in-school suspension or 5 days Out of School Suspension or combination of both
- 3rd offense: Up to 7 days in-school suspension or 7 days Out of School Suspension or combination of both
- 4th offense: 10 days Out of School Suspension with possible recommendation for expulsion

13. Fireworks

No student shall:

- a) Expend fireworks in school or on school premises.
- b) Possess or transport commercial fireworks or materials that could easily be converted to use in creating explosive-type devices.
- c) Aid any other student or person expend fireworks in school or on school premises.
- d) Construct or help another student or person to construct an explosive type device.
- e) Set a smoke or "stink" bomb or urge or aid any other student or person in setting a smoke or "stink" bomb in school or on school premises.

Consequences may include but are not limited to the following:

- Possession of fireworks: Up to 10 Extended Detentions
- Expending fireworks:
 - 1st offense: Up to 5 Extended Detentions or 5 days of Out-of-School Suspension or combination of both
 - 2nd offense: Up to 10 days Out-of-School Suspension plus possible recommendation for expulsion
- Possession of explosives: 10 day Out-of-School Suspension with possible recommendation for expulsion plus referral to police
- Expending, constructing, or helping to expend or construct explosive devices or materials: 10 days Out-of-School Suspension plus recommendation for expulsion plus referral to police plus repayment for damages

Note: All of the above-mentioned infractions listed in this section may result in the notification of the police/fire authorities. Certain fireworks may fall under the Jurisdiction of the Weapons Policy.

14. Gambling

Gambling on school premises is prohibited.

Consequences may include but are not limited to the following:

- Confiscation of cards, money, and tokens representing money plus notification of parents plus in-school suspension or Extended Detention assignment (the number of days depending upon the number of previous offenses in this category).

15. Harassment

Harassment is behavior that is similar to bullying by its unwanted and hurtful actions. Harassment includes unwelcome conduct such as verbal abuse, graphic or written statements, threats, physical assault, or other conduct that is threatening or humiliating, and the negative behavior is based on a student's race, color, religion, sex, age, disability, or national origin.

Consequences may include but are not limited to the following:

- Discipline for harassment will be cumulative and progressive in nature, applying to all levels of discipline ranging from detentions, Extended Detentions, 10-day out-of-school suspension, to possible recommendation for expulsion, as the student's behavior and previous record would dictate. The administration has full discretion in these matters.

16. Hazing

Consequences for Students Hazing other Students may include but are not limited to the following:

- 1st offense: Up to 3 Extended Detentions
- 2nd offense: Up to 5 days out-of-school suspension
- 3rd offense: 10 days out-of-school suspension with possible recommendation for expulsion

17. Horseplay/Class Disruption

Students shall not engage in immature acts such as pushing in the halls, throwing any object and similar action which should

result in injury to others, continuously and intentionally making noise or acting in any manner so as to interfere seriously with the teacher's ability to conduct his/her class, supervise a study hall, or conduct any other proper school function.

Consequences which Result in Injury to another may include but are not limited to the following:

- Assignment of Extended Detentions or Out-of-School Suspension and payment of medical costs.

Consequences for Class Disruption may include but are not limited to the following:

- Discipline for disruption will be cumulative and progressive applying all levels of discipline ranging from detentions, Extended Detentions, Out-of-School Suspension, to possible permanent removal from the class as the student's behavior and previous record would dictate.

18. Identification or Falsely Reporting Incidents

All students must promptly, upon request, identify themselves to proper school authorities in a manner established by those authorities in school buildings, on school grounds, or at school-sponsored events. Conversely, making accusations, arguing testimony to school personnel which may seriously affect the welfare of others is prohibited and will result in discipline which could include suspension from school.

Consequences may include but are not limited to the following:

- Failure to respond promptly and accurately with this request can be considered insubordination and consequences would be the same as for insubordination.

19. Inappropriate Display of Affection and/or Sexual Activity

No students shall engage in public displays of affection that are deemed inappropriate. This includes, but is not limited to, inappropriate touching, kissing, or any type of physical contact or conduct that is deemed unsuitable for school.

Consequences for Use may include but are not limited to the following

- Warning, detention, extended detention, OSS, ALE, Saturday School

20. Insubordination, Disrespect, and/or Defiance

To insult or in other manner show disrespect or defiance either verbally or in writing towards any member of the school staff is prohibited. A student shall not fail to comply with the directives of any teacher, student-teacher, substitute teacher, aide, bus driver, principal, or other authorized supervisory personnel. Any request made by these individuals must be promptly complied with by all pupils. Failure to abide by corrective measures such as detention for previous acts of misconduct is also insubordination. Detentions which accumulate and remain unserved will be handled in Consequences for Detentions section.

Consequences may include but are not limited to the following:

- 1st offense: Up to 3 Extended Detentions
- 2nd offense: Up to 5 Extended Detentions
- 3rd offense: Up to 5 days out-of-school suspension
- Further violations will result in up to 10 days of out-of-school suspension with possible recommendation for expulsion.

21. Intimidation / Threats

A student shall not threaten with physical violence or coerce by any means any student, teacher, or other school employee or visitor.

A student shall not urge another student or person to threaten with physical violence or coerce by any means any student, teacher, or other school employee or visitor. Intimidation shall include but is not limited to threats to obtain money or any other item of value from another student or person.

Consequences When Directed Towards a Student may include but are not limited to the following:

- 1st offense: Up to 3 Extended Detentions or 3 day Out of School Suspension or combination of both
- 2nd offense: Up to 5 Extended Detentions or 5 day Out of School Suspension or combination of both
- 3rd offense: Up to a 10 day out-of-school suspension and recommendation for expulsion

Consequences When Directed Towards a Staff Member may include but are not limited to the following:

- Up to a 10 day out-of-school suspension with possible recommendation for expulsion.

22. Loitering

Students shall not loiter at any time on school grounds, in buildings, or on adjacent property. Students not involved in extra-curricular activities, or under the direct supervision of a school appointed supervisor should not be on school grounds prior to 7:25 a.m. or after 3:25 p.m.

Consequences may include but are not limited to the following:

- The judgment of the administration will be used and could include a file of trespassing with police plus in or out-of-school suspension.

23. Mood-Altering Substances Including but Not Limited To Marijuana, Narcotics, Alcoholic Beverages

- a) all dangerous controlled substances as so designated and prohibited by Ohio statutes;
- b) all chemicals which release toxic vapors;

- c) all alcoholic beverages and/or alcohol based products;
- d) any prescription, patent or supplement drug, except those for which permission to use in school has been granted pursuant to Board policy;
- e) anabolic steroids;
- f) any substance that is a "look-alike" to any of the above.-For purposes of this policy, "drugs" shall mean: The use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term is defined by law, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect on school grounds, on school vehicles, and at any school-sponsored event.

Consequences may include but are not limited to the following:

- For possession or concealing: 10 day out-of-school suspension and recommendation for expulsion.
- For selling or transmitting: 10 day out-of-school suspension and recommendation for expulsion.
- For use: 10 day out-of-school suspension and recommendation for expulsion.

Note: In all cases, parents and authorities are notified. In cases where a student or students have used, his/her condition may require notifying the rescue squad and his/her being taken to the hospital.

24. Profanity, Obscene Language and Actions

Using profane language, indecent, or obscene language, either verbally, in writing, or by action toward any student, staff member, or in the presence of these people including gestures, acts, signs, pictures or publications is prohibited.

Consequences may include but are not limited to the following:

- 1st offense when directed toward an adult staff member: Up to 3 Extended Detentions or 3-day Out-of-School Suspension or combination of both
- 2nd offense when directed toward an adult staff member: Up to 5 Extended Detentions or 5-day Out-of-School Suspension or combination of both
- 3rd offense when directed toward an adult staff member: Up to 10-day Out-of-School Suspension with possible recommendation for expulsion.

When directed toward students or used in the presence of staff members: administration judgment will be based on circumstances and student's previous disciplinary record.

25. Removing or Altering Forms and/or Records

No student shall change, alter, or modify, or attempt to change, alter, or modify any record, document or form required to be submitted to, or used, in the operation of the schools. No student shall knowingly forge any writing of another without his/her authority or forge any writing so that it purports to be genuine when it is actually false.

Consequences may include but are not limited to the following:

- 1st offense: Up to 3 Extended Detentions or 3-day Out-of-School Suspension or combination of both
- 2nd offense: Up to 5 Extended Detentions or 5-day Out-of-School Suspension or combination of both
- 3rd offense: Up to 10-day Out-of-School Suspension
- Subsequent offenses: the judgment of the administration will be used

26. Setting Fires, Planting Bombs, Causing Damaging Explosions

No student shall set a fire, plant a bomb, or cause a damaging explosion, urge or aid any other person in doing the same in school or anywhere on school property. Nor shall any student possess or use any incendiary device including but not limited to cigarette lighters.

Consequences may include but are not limited to the following:

- 1st offense: 10 day out-of-school suspension plus repayment for loss or damage plus referral to Fire Marshall and police plus possible recommendation for expulsion.

NOTE: The Fire Marshall may include police at any level of offense.

27. Smoking/Vaping or Possession

The use and/or possession of tobacco/electronic cigarettes/vaporizers/etc. is prohibited. Use of cigarettes/tobacco/vaporizers is defined as holding a tobacco/nicotine or like product, whether lit or unlit or having held it and tossed it aside. This applies to all school sponsored events and extracurricular activities both on school property and away from school.

Consequences for Use may include but are not limited to the following (The administration has full discretion in these matters):

- 1st offense: 2 days Extended Detention
- 2nd offense: 4 days Extended Detention
- 3rd offense: 3 days of out-of-school suspension or agreement to attend smoking cessation program. Subsequent offenses: 5 to 10 days out-of-school suspension with possible recommendation for expulsion.

Consequences for Aiding may include but are not limited to the following:

- Up to 3 Extended Detentions or 3-day Out-of-School Suspension or combination of both

Note: In all cases, parents and authorities are notified. In cases where student is under the age of 18 a citation may be

issued.

28. Theft, Vandalism and/or Destruction of Property (See Board Policy)

Consequences for Committing or Aiding may include but are not limited to the following:

- Up to a 10-day Out-of-School Suspension with a possible recommendation for expulsion.

29. Unauthorized Sale or Distribution

Selling or distribution, or attempting to sell or distribute any object or substance which has not been authorized for sale or distribution by the building principal to any person on school owned property is prohibited.

Consequences may include but are not limited to the following:

- Depending upon the item or substance, the penalty could be as severe as a 10 day out-of-school suspension with a recommendation for expulsion.

30. Unlawful Behavior

No student shall be involved in any conduct on school premises or during a school function or event which violates local, state, or federal law, where such conduct or the likelihood of engaging in such conduct poses a clear and present danger to the health, welfare, or safety of other students, teachers, or other employees or visitors or materially and substantially interferes with or threatens to materially or substantially interfere with the orderly operation of the school. School disciplinary action will be in addition to any action civil or juvenile authorities choose to take. Unlawful acts may include, but are not limited to:

Assault, battery, larceny, robbery, malicious mischief, unlawful assembly, disturbing public assembly, malicious threats, affrays, arson, malicious use of the telephone, false fire alarms or extortion, possession or use or sale of controlled substances, possession or use or sale of dangerous devices.

Consequences may include but are not limited to the following:

- Subject to suspension for a length of time to be determined by the administration based upon the circumstances of the event.

D. TRANSPORTATION DEPARTMENT DISCIPLINE

Riding to school on a school bus is a privilege not a right.

The Perry Local Schools Transportation Department operates on a philosophy that appropriate behavior in school vehicles is expected for the safety of all riders. Inappropriate and/or unsafe behavior will be addressed in a timely manner to prevent accidents or injuries, or other harmful outcomes. Transportation to and from school is part of the school day, and all of the rules governing student behavior are in force. The bus is an extension of the schoolroom. The issue of safety requires that students be on their best behavior while in school vehicles. To assist in maintaining a safe and orderly environment on the busses, the use of security cameras may be employed on some busses. Students, parents and school employees must understand that rules are to be consistently and fairly enforced and obeyed. Misbehavior such as rudeness, pushing, fighting, throwing objects, profanity, verbal abuse, obscenity, bullying, threatening, vandalism, destruction of property, use of tobacco, narcotics and other offenses will be dealt with according to the student code of conduct and may also result in the suspension of transportation services.

1. Student Conduct on School Buses and Other Authorized Vehicles

The following rules were taken from Ohio Administrative Code 3301-83-08 through 3301-83-13 to ensure the safety and welfare of the students, the bus operators and other drivers on the road.

- a) Pupils shall arrive at the bus stop five minutes before the bus is scheduled to arrive.
- b) Pupils must wait in a location clear of traffic, away from the bus stop.
- c) Behavior at school bus stop must not threaten life, limb, or property of any individual.
- d) Pupils must go directly to an available or assigned seat so the bus may safely resume motion.
- e) Pupils must remain seated, keeping aisles and exits clear.
- f) Pupils must observe classroom conduct and obey the operator promptly and respectfully.
- g) Pupils must not use profane language.
- h) Pupils must refrain from eating and drinking on the bus except as required for medical reasons.
- i) Pupils must not use tobacco on the bus.
- j) Pupils must not have alcohol or drugs in their possession on the bus, except for prescription medication required for a pupil.
- k) Pupils must not throw or pass objects on, from, or into the bus.
- l) Pupils may carry on the bus only objects that can be held in their laps.
- m) Pupils must leave or board the bus at locations to which they have been assigned, unless they have parental and administrative authorization to do otherwise.
- n) Pupils must not put head or arms out of the bus windows.
- o) When a bus is stopped for any railroad track, all passengers must be silent until the crossing is completed.
- p) Each pupil shall be assigned a residence side designated place of safety. Operator must account for each pupil at designated place of safety before leaving. Pupils are not to proceed to their residence until the school bus has departed.
- q) Students must board their assigned bus at their assigned schools.

2. Misbehavior on the bus

The Transportation Supervisor and /or Principal are authorized to suspend, expel or immediately remove pupils from bus riding privileges. A Bus Conduct Report is sent to a pupil's home when a rule violation occurs. A pupil's continual misbehavior,

accompanied by Bus Conduct Reports, can result in up to thirty days of riding suspension or termination of school bus privileges for the remainder of the school year.

3. Discipline

When misbehavior issues with a student arise, the following steps will be followed:

- a) When possible, the operator should solve the problem.
- b) Drivers should use positive reinforcements for good behavior.
- c) No more than three verbal warnings will be given.
- c) If verbal warnings do not resolve the behavior, the operator will call the parents/guardians to request their assistance with the student's disruptive behavior.

Consequences may include but are not limited to the following:

First Offense: When the operator is unable to solve the problem, they will turn in a completed Bus Conduct Report to the Transportation Supervisor. This report will include information of steps that will be taken should a Second Offense occur. It will be signed by the Transportation Supervisor, and sent to the student's principal and to the student's home. The Transportation Supervisor will call the parent/guardian again requesting assistance with the disruptive behavior. ii. Included is a request to Parent(s)/Guardian(s) to notify Transportation that the Report was received.

Second Offense: Student will meet, with the operator and/or the Transportation Supervisor, to discuss the violation and the consequences. The Transportation Supervisor will notify the parents and/or guardians regarding the disciplinary disposition and steps that will be taken should a Third Offense occur. A suspension of three (3) days of bus riding privileges is initiated, to start the morning after the parent(s)/guardian(s) are notified.

Third Offense: Student will meet with the operator and/or the Transportation Supervisor, to discuss the violation and the consequences. The Transportation Supervisor will notify the parents and/or guardians regarding the disciplinary disposition. A suspension of (10) days of bus riding privileges is initiated, to start the morning after parent(s)/guardian(s) are notified. A meeting will then be scheduled to take place prior to the end of the assigned suspension with the following individuals: the Transportation Supervisor, the operator, the parent(s)/guardian(s), and the student. The purpose of this meeting will be for the student to provide assurance of future good behavior, and to establish appropriate safeguards to assure that the student will obey bus rules.

Fourth Offense: Student will meet with the operator and the Transportation Supervisor or Building Administrator, to discuss the violation and the consequences. The Transportation Supervisor or Building Administrator will notify the parents and/or guardians regarding the disciplinary disposition. A suspension of thirty-days (30) of bus riding privileges is initiated, to start the morning after parent(s)/guardians are notified. A hearing will be scheduled at the end of this extended suspension with the individuals listed above and the parent(s)/guardian(s). The purpose of this hearing will be for the student to provide assurance of future good behavior and to establish safeguards to assure that the student will obey school bus rules. The Transportation Supervisor and Building Administrator will decide on the appropriate course of action. Should the Transportation Supervisor and Building Administrator receive adequate assurances from the student, bus privileges will be immediately reinstated. In the event the Transportation Supervisor and Building Administrator decides that adequate assurances are not in place, school bus privileges will be terminated for the remainder of the school year.

Extreme Cases: The Transportation Supervisor and Principal have the reserved right to invoke immediate suspension of bus services for the first offense in order to assure the safety of students, staff and the public. Notice must be given as soon as practicable of a hearing, which must be held within seventy-two hours of the removal. In cases of suspension or termination of bus service, the parents must provide the student with transportation to and from school.

4. Students with Disabilities

Perry Local Schools is required to provide a free and appropriate public education to students who are identified with a disability (FAPE). The Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act and Ohio law require FAPE. These statutes and administrative regulations limit school district actions in certain respects. The district may not suspend a student identified by the district as a student with a disability for more than ten (10) consecutive days or for more than ten (10) days in the aggregate if the removal constitutes a change in placement. Thus, any suspension of a disabled student must be brought to the attention of the Coordinator of Special Education immediately. It may be necessary to convene an individualized education plan ("IEP") team meeting or 504 team meeting in order to review the discipline of a disabled child. In no event will any student with a disability be removed from riding privileges for more than ten (10) days, except when the safety or health of the student or others is in jeopardy. In any event, the Coordinator of Special Education will be informed immediately of any suspension of bus privileges involving a disabled child.

5. Bus Passes

The issuance of a bus pass is also a privilege and not a right. Students who ride a bus must ride their assigned bus home at night unless a bus pass is issued. Students must board their assigned bus at Perry High School. To ensure the safety and security of all students the school district will consider the following situations before issuing a bus pass:

1. Unusual/Emergency situations
2. School sponsored extra-curricular/co-curricular activities

Procedure:

1. The parent/guardian will submit written permission to the office twenty -four (24) hours in advance.
2. The building secretary will issue a pass directly to the student.
3. Before boarding the bus, the student must submit the pass to the bus driver.
4. Student(s) will not be permitted to board the bus unless the pass is submitted.

6. Suspension of bus riding/transportation privileges

Students on a bus or other authorized Board of Education transportation vehicles are under the authority of and directly responsible to the bus/vehicle operator. The driver has the authority to enforce the established regulations for bus/vehicle conduct. Disorderly conduct or refusal to submit to the authority of the operator will be sufficient reason for refusing transportation service to any student.

A student may be suspended from school bus/vehicle riding privileges for all or part of a school year for any violation of established regulations for bus conduct and/or for conduct occurring on the bus/vehicle in violation of the Student Code of Conduct/Student Discipline Code.

Before a suspension from bus/vehicle riding privileges is imposed, the Superintendent or other designated District personnel will provide a student with notice of an intended suspension and an opportunity to appear before the Superintendent or other designated District personnel. Disciplinary suspension periods will be commensurate with the infraction(s) committed as determined by the Superintendent or designated District personnel.

Any additional guidelines regarding conduct on school buses/vehicles, as well as general information about the school transportation program, will be made available to all parents and students and posted in a central location.

R.C. 3319.41, 3327.01, 3327.014

A.C. 3301-83-08

E. EXTRACURRICULAR ACTIVITIES CONDUCT AND ELIGIBILITY

Participation in extra-curricular activities, including interscholastic sports, is a privilege and not a right. Therefore, the Board of Education authorizes the Superintendent, and other authorized personnel employed by the District to supervise or coach a student activity program, to prohibit a student from participating in any particular or all extra-curricular activities of the District for offenses or violations of the Student Code of Conduct/Student Discipline Code for a period not to exceed the remainder of the school year in which the offense or violation of the Student Code of Conduct/Student Discipline Code took place.

In addition, all extra-curricular activity participants are further subject to the Athletic Code of Conduct and may be prohibited from participating in all or part of any interscholastic sport for violations therein.

Students prohibited from participation in all or part of any extra-curricular activity are not entitled to further notice, hearing, or appeal rights.

See [Athletic Handbook](#) for guidelines, rules and regulations that may apply to all extracurricular activities.

Note: The provisions outlined in the Athletic Handbook shall be in effect 24 hours a day, 7 days a week, 365 days a year.

- a. Students at Perry High School are also ineligible for the next nine weeks if they have any failing ("F") grades in any nine-week grading period. This applies even if the nine-week G.P.A. is 2.0 or above with failing ("F") grades. Thus, any "F" grade at the High School will automatically mean ineligibility for the next nine weeks.
- b. All scheduled courses, which issue letter grades, will be used to calculate 9-week G.P.A.'s.
- c. Students declared ineligible can continue to practice at the coaches/advisor's discretion; however, the student can never be involved in an interscholastic activity or any function requiring a performance and/or travel. Teachers are encouraged to report lack of academic improvement and/or behavioral problems to coach/advisors of ineligible students. Coaches are to take into consideration the continued practicing of ineligible students who are not working to improve grades or behaving appropriately in their classes.
- d. Parents receiving any interim communication placing the student in danger of failing a course for the nine weeks are reminded of the impact that this can have on future extracurricular participation. Impacted students/parents are encouraged to communicate and seek assistance from the teacher of the effected course(s) in order to improve the student's grade status. The Guidance Departments of each building can assist with arrangements with teachers for special help and tutoring sessions. Interim communication of failing or unsatisfactory course progress may result in the student's inability to continue extracurricular participation when the 9 weeks grades are issued. Negative interim reporting is to be considered a parental notification of probationary status of the student which can result in complete ineligibility of the student's continued participation in all extracurricular programs for a period of nine weeks.
- e. All incompletes will be treated as F's until the work is made up, a letter grade is established and the GPA is re-calculated. Upon recalculation any GPA below a 2.0 will result in the student being declared ineligible for the remaining grading period.
- f. Students and parents will be notified in writing of any ineligibility effecting extracurricular eligibility.
- g. Eligibility status from one school year to the next will be determined by the G.P.A. at the end of the previous year's last 9 week grading period.
- h. Students enrolled in post-secondary option courses will be required to submit letter grades signed and verified by the college instructor within one week of the close of each nine weeks. Course letter grades not reported will be considered as incomplete. After the end of the week all non-reported grades will be calculated as an F for G.P.A. purposes. All grade reporting is the student's responsibility. All written college grade reports are to be submitted to the secretary of the Director of Athletics.
- i. The Directors of Athletics of the H.S. and M.S. will be responsible to check and report eligibility's each nine weeks to the students, parents, and staff.

V. NOTIFICATION OF RIGHTS

A. Family Educational Rights and Privacy Act (FERPA)

[Link to FERPA information](#)

B. Protection of Pupil Rights Amendment (PPRA)

[Link to PRPA information](#)

C. Every Student Succeeds Act (ESSA)

[Link to ESSA information](#)

D. Individuals with Disabilities Education Act (IDEA)

[Link to IDEA information](#)

E. Title IX Coordinator

At Perry Local Schools, we are committed to maintaining an academic environment that is free from gender or sexual discrimination so members of the Perry community can fully access and benefit from the school's programs and activities. Learn more about District policy 2260 related to [Nondiscrimination](#). Any individual who believes they have a valid basis for a complaint related to subjection to discrimination or harassment is encouraged to discuss the matter informally with the building principal or immediate supervisor.

If the principal or supervisor is the subject of the complaint, the individual may discuss his/her concerns with the District's Title IX Coordinator.

Dr. Betty Jo Malchesky
Perry Local Schools
4325 Manchester Rd.
440-259-9200 EXT. 9202
malcheskyb@perry-lake.org
[Title IX Information Click Here](#)

F. Civil Rights Compliance Officer

Robin Naughton
440-259-9200 EXT. 9204